

✔ DTA Diploma in Taxation & Accountancy

Duration : 06 Months

Module-1

- ✔ Computer Fundamental
- ✔ Microsoft Windows
- ✔ Microsoft Office
 - ✔ Microsoft Word
 - ✔ Microsoft Excel
 - ✔ Microsoft Power Point
- ✔ Internet & Email

Module-2

- ✔ Financial Accounting
- ✔ Tally ERP
- ✔ BUSY
- ✔ Income Tax. TDS, Direct Tax
- ✔ Goods & Services Tax (GST)
- ✔ Forms, Returns, Filing of Documents
- ✔ Under Various Law

✔ CGD Certification In Graphic Designing

Duration : 04 Months

Module-1

- ✔ Computer Fundamental
- ✔ Microsoft Windows

Module-2

- ✔ Adobe Photoshop CS
 - ✔ The Photoshop Workspace, Preferences and Tools Working with Images
 - ✔ Layers, Selection, Channels & Retouching
 - ✔ Painting & Special Effects
 - ✔ Designing For the Web
- ✔ Adobe Illustrator CS
 - ✔ Illustrator Basics
 - ✔ Putting Illustrator to Work
 - ✔ Mastering Illustrator
 - ✔ Getting Art Out of Illustrator

Module-3

- ✔ Flash
- ✔ Project Work

✔ ADHN

Advance Diploma In Hardware & Networking

Duration : 12 Months

Module-1 (Basic Computer)

- ✔ Computer Fundamental
- ✔ DOS
- ✔ Microsoft Windows

Module-2 (Basic Electronic)

- ✔ Analogue Electronics
 - ✔ Resistance
 - ✔ Capacitor
 - ✔ Transformer
 - ✔ Diode
 - ✔ Transistors, ICS
- ✔ Digital Electronics
 - ✔ Gates
 - ✔ Decoder
 - ✔ Encoder
 - ✔ Adder
 - ✔ Register Binary System

Module-3 (Hardware)

- ✔ SMPS
- ✔ Mother Board
- ✔ Storage Devices : Hard Disk Drive, DVD-Writer

- ✔ CPUs : Architecture Difference
- ✔ RAM : Types, Operational Characteristics
- ✔ BIOSE (Basic Input Output System)
- ✔ PC Assembling
- ✔ Hardware Troubleshooting

- ✔ Mother Board Troubleshooting
- ✔ Hard Disk System Problems
- ✔ Power Supply Problems
- ✔ Display System Problems
- ✔ BIOSE Problems

- ✔ Software Troubleshooting
- ✔ Printer Installation & Repairing
- ✔ Software Installation : Window XP, Server 2003, Windows 10
- ✔ Installation of Virus removing Program

Module- 4

- ✔ TCP/IP Fundamental
- ✔ Basics Class Identification Categorize Networking Cables & Connector and Their
- ✔ Implementations of Cables Plenum/PVC
- ✔ UTP (e-g. CAT3, CAT5 / 5e, CAT6) STP Fit
- ✔ Coaxial Cable o Connector RJ45, RJ11
- ✔ LAN, Configuration, Connectivity & Troubleshooting
- ✔ Automating System Management Operation
- ✔ Networking Essentials, Network Topology
- ✔ MAN & WAN : Wi-Fi
- ✔ WAN Technology
- ✔ OSI Model

Module 5 MCSE

(Microsoft Certified Solutions Expert)

- ✔ Installing & Configuring Windows Server
- ✔ Administering Windows Server
- ✔ Configuring Advanced Windows Server Services
- ✔ Designing & Implementing a Server Infrastructure
- ✔ Implementing an Advanced Server Infrastructure

Module 6 (CCNA Switching & Routing)

- ✔ Network Fundamentals
- ✔ LAN Switching Technologies
- ✔ Routing Technologies
- ✔ WAN Technologies
- ✔ Infrastructure Services
- ✔ Infrastructure Security
- ✔ Infrastructure Management

Module 7 (Red Hat Linux System Administration)

- ✔ Red Hat Enterprises Installation :
 - ✔ Version 6.0, 9.2
- ✔ Red Hat Network
- ✔ Advanced installation & Removal With
- ✔ Updating to New Kernel RPM
- ✔ Challenge Lab 2.3- Troubleshooting a Breakage Package
- ✔ Interactive - Create User Recurring Task
- ✔ System Initialization
- ✔ Lab 4.1 Protecting Single Use Mode
- ✔ The Linux Kernel
- ✔ Kernels & Support Limits
- ✔ Monitoring Process & Resources

COURSE CONTENT

✓ DCA Diploma In Computer Application

Duration : 06 Month

Module-1

- ✓ Computer Fundamental
- ✓ Microsoft Windows
- ✓ Microsoft Office
 - ✓ Microsoft Word
 - ✓ Microsoft Excel
 - ✓ Microsoft Power Point
 - ✓ Microsoft Power Point
- ✓ Internet & Email
- ✓ Computer Network & Multimedia Concept
- ✓ Project Work in MS-Office

✓ DDP Diploma in Desktop Publishing

Duration : 09 Months

Module - 1

- ✓ Computer Fundamental
- ✓ Microsoft Windows
- Microsoft Office
 - ✓ Microsoft Word
 - ✓ Microsoft Excel
 - ✓ Microsoft Power Point
 - ✓ Microsoft Access
- ✓ Internet & Email
- ✓ Computer Network & Multimedia Concept

Module -2

- ✓ Coral Draw
- ✓ Adobe Photoshop CS
- ✓ Adobe Illustrator
- ✓ Adobe InDesign CS
- ✓ Page Maker
- ✓ Computerized Printing & Scanning Work
- ✓ Project Work

✓ BCC Basic Computer Course

Duration : 03 Month

Module-1

- ✓ Computer Fundamental
- ✓ Microsoft Windows
- ✓ Microsoft Office
 - ✓ Microsoft Word
 - ✓ Microsoft Excel
- ✓ Internet & Email

✓ ADCA Advance Diploma in Computer Application

Duration : 12 Months

Module - 1

- ✓ Computer Fundamental
- ✓ Microsoft Windows
- ✓ Microsoft Office
 - ✓ Microsoft Word
 - ✓ Microsoft Excel
 - ✓ Microsoft Power Point
 - ✓ Microsoft Access
- ✓ Internet & Email
- ✓ Computer Network & Multimedia Concept
- ✓ Financial Accounting

Module - 2

- ✓ Tally
- ✓ C Programming
- ✓ C++ Programming
- ✓ Visual Basic
- ✓ Project Work in MS Office

✓ DXA-T

Diploma in Computer Application With Tally

Duration : 09 Months

- ✓ Computer Fundamental
- ✓ Microsoft Windows
- ✓ Microsoft Office
 - ✓ Microsoft Word
 - ✓ Microsoft Excel
 - ✓ Microsoft Power Point
 - ✓ Microsoft Power Point
- ✓ Internet & Email
- ✓ Financial Accounting

Module - 2

- ✓ Tally ERP
- ✓ Income Tax, TDS, Direct Tax
- ✓ Goods & Services Tax (GST)
- ✓ Project In Microsoft Word
- ✓ Project In Microsoft Excel
- ✓ Project In Microsoft Access

✓ CFA

Computerized Financial Accounting

Duration : 05 Months

Module-1

- ✓ Computer Fundamental
- ✓ Microsoft Windows
- ✓ Microsoft Office
 - ✓ Microsoft Word
 - ✓ Microsoft Excel
 - ✓ Microsoft Power Point
- ✓ Internet & Email

Module-2

- ✓ Financial Accounting
- ✓ Tally ERP
- ✓ Goods & Services Tax (GST)

✓ DIT

Diploma in Information Technology

Duration : 05 Months

Module-1

- ✓ Computer Fundamental
- ✓ Microsoft Windows
- ✓ Microsoft Office
 - ✓ Microsoft Word
 - ✓ Microsoft Excel
 - ✓ Microsoft Power Point
 - ✓ Microsoft Access

- ✓ Internet & Email
- ✓ Computer Network & Multimedia Concept
- ✓ C Programming

Module-2

- ✓ Page Maker
- ✓ Adobe Photoshop CS
- ✓ Coral Draw
- ✓ Visual Basic
- ✓ Java Script

✓ DHN Diploma in Hardware & Networking

Duration : 09 Months

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- ✓ Computer Fundamental
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Module-2 (Basic Electronic)

Analogue Electronics

- ✓ Resistance
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Gates

- ✓ Decoder
- ✓ Encoder
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- ✓ Networking Essentials, Network Topology
- ✓ Concept & Details OSI Layers
- ✓ MAN & WAN : Wi-Fi
- ✓ WAN Technology

✓ DPWD Diploma in Professional Web Designing

Duration : 12 Months

Module-1

- ✓ Computer Fundamental
- ✓ Microsoft Windows
- ✓ DOS
- ✓ Computer Network & Internet

Module-2

- ✓ Coral Draw
- ✓ Photoshop CS
- ✓ Flash
- ✓ HTML
- ✓ DHTML/CSS
- ✓ Dream Weaver

Module-2

- ✓ C Programming
- ✓ Java Script
- ✓ FTP
- ✓ PHP
- ✓ Project Work

✓ DSE Diploma in Software Engineering

Duration : 12 Months

Module-1

- ✓ HTML & CSS
- ✓ Java Script
- ✓ JQuery
- ✓ C & C++
- ✓ Python
- ✓ ASP, NET
- ✓ PHP & My SQL

Module-2

- ✓ VB.Net
- ✓ Java Development Kit
- ✓ JDBC & Java Bean
- ✓ Java Servlet
- ✓ JSP
- ✓ J2EE



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DPS

INSTITUTE OF IT & VOCATIONAL STUDIES

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